



SINDH MICROFINANCE BANK LIMITED
PROCUREMENT PLAN FOR RENTAL PREMISES, RENOVATION WORKS, IT EQUIPMENT, SOFTWARES ETC., FOR THE YEAR 2018

Sr. No.	Description of Procurement	Tentative Requirement	Estimated Cost	Proposed Procurement Method	Timing of Procurement 2018			
					Q1	Q2	Q3	Q4
1	Acquiring of Premises on Rental Basis	For Head Office, 5 Branches and 21 Service Centers	5,500,000	Single Stage One Envelope	1st Qtr	2nd Qtr		
2	Renovation of Branches	For Head Office, 5 Branches and 21 Service Centers	700,000	Single Stage One Envelope	1st Qtr	2nd Qtr		
3	Furniture & Fixtures	For Head Office, 5 Branches and 21 Service Centers	1,700,000	Single Stage Two Envelope	1st Qtr	2nd Qtr		
4	I.T Equipment (Hardware)	For Head Office, 5 Branches and 21 Service Centers	2,500,000	Single Stage Two Envelope	1st Qtr	2nd Qtr		
5	Email Services	Head Office	300,000	Single Stage One Envelope		2nd Qtr		
6	HR Software	Head Office	300,000	Single Stage One Envelope		2nd Qtr		
7	Operating System for Windows server	Head Office	500,000	Single Stage Two Envelope		2nd Qtr		
8	Supply of UPS	For Head Office, 5 Branches and 21 Service Centers	1,000,000	Single Stage One Envelope	1st Qtr	2nd Qtr	3rd Qtr	
9	Microsoft Office 2016 & Various Softwares	Head Office	500,000	Quotations	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
10	Internet Connections	For Head Office, 5 Branches and 21 Service Centers	2,000,000	Single Stage Two Envelope	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
11	Printing & Stationary	Head Office	1,500,000	Single Stage One Envelope	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
12	3rd Party Arrangements	Head Office & Branches	720,000	Single Stage Two Envelope	1st Qtr	2nd Qtr	3rd Qtr	3rd Qtr

Farheen Haider
 Farheen Haider
 Incharge-Human Resources
 Sindh Microfinance Bank Limited

Muhammad Arif Jang
 Muhammad Arif Jang
 Manager Accounts & Administration
 Sindh Microfinance Bank Limited

Syed Waheed Hussain
 Syed Waheed Hussain
 CFO/Company Secretary
 Sindh Microfinance Bank Limited