



SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانانس بینک لمیٹڈ

**Supply & Installation of Desktop Computers, Printers & Scanners
Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Microfinance Bank Ltd.
2	Tender Reference No.	SMFB/HR/TD/003/2017
3	Tender Description	Supply & Installation of Desktop Computers, Printers & Scanners
4	Method of Procurement	Single Stage- Two Envelope
5	Tender Published & SPPRA S.No.	05-07-2017, SPPRA # 33872
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical Bid Opening Date & Time	20-07-2017 at 04:30 Hours
9	Financial Bid Opening Date & Time	20-07-2017 at 05:30 Hours
10	No. of bids qualified	01
11	Bid(s) Rejected	0

Details on the above are as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.955,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	Mushko Electronics (Pvt.) Limited	Qualified	Rs. 939,465/-	Lowest	Rs. 15535/-Lower than the estimated cost	Qualified as per the Evaluation Criteria	Recommended for Award of Contract

According to the bid received, MUSHKO ELECTRONICS (PVT.) is the qualified bidder based on lowest evaluated bid.

Members Signature- Procurement Committee

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Wajid Hussain



**SINDH MICROFINANCE
BANK LTD**

SMBF/IT/TD/1003/2017
July 31st, 2017

CERTIFICATE

This is to certify that SPPRA Rule 48 has been complied in our Tender reference No. SMFB/IT/TD/1003/2017- SPPRA S.No.33872 for "Supply & Installation of Desktop Computers, Printers & Scanners" was published in accordance with the rules. Only one bid was received, the market rates were reviewed and it was found that the quoted price by the bidder is reasonable, hence the bidder qualified technically and financially.

Convener of Procurement Committee:

Syed Wajid Hussain

CFO & Company Secretary



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MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT : IT

TENDER NAME : Supply & Installation of Desktop Computers, Printers & Scanners

TYPE OF TENDER : Single Stage- Two Envelope

OPENING DATE : 20-07-2017

OPENING TIME : 04:30 Hours

ATTENDANCE (MEMBER PC) : Mr. Syed Wajid Hussain
Mr. Muhammad Arif Jang
Mr. Sumair Ahsanullah

ATTENDANCE (REPS. OF BIDDERS) MUSHKO ELECTRONICS (PVT.) LIMITED
Mr. Mateenuddin Ahmed

TOTAL BIDS ACCEPTED FOR EVALUATION : One (1)

TOTAL BIDS REJECTED : (0)

REMARKS : Only one bidder qualified

Convener of Procurement Committee: Mr. Wajid Hussain

Signature: _____

Date:



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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: MUSKOD ELECTRONICS (PVT) LTD.

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 02 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes ✓	No
2	Turn Over in last Year should be atleast 5.0 million	Audit Report / Tax Return (attached as Annexure "B")	Yes ✓	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes ✓	No
4	Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes ✓	No
5	Bidder must be Authorized business dealer/distributor of manufacturer in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	Yes ✓	No
Qualified / Disqualified				

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain

FINANCIAL PROPOSAL

PRICE SCHEDULE

Name of Bidder M/s Mushko.

S.No	Item	Unit Cost	Quantity	*Total Amount
01	Computers	54,000/-	16	864,000/-
02	Printers	12,500/-	03	43,875/-
03	Scanners	9,000/-	03	215,925/-
Grand Total Amount				939,465/-

*This Grand total amount will be taken as lowest submitted price offered by the vendor.

1. The company will be considered disqualified from the very outset, if not GST registered.
2. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
3. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. Calculation of bid security. 5% of the *Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Microfinance Bank Ltd.
5. In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
7. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
8. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
9. All conditions in the contract agreement attached as Annexure G are part of this tender document.
10. The tender will be considered cancelled if the contract agreement/performance security after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
11. The tender will stand cancelled if any of the given condition of the tender in not met in strictly as per the requisite of the tender document.
12. In case the financial bids are the same, the successful bidder will be the one who has the highest turnover of the two bidders.
14. Pre Bid Meeting: Within one week (For Any Clarification)

Note. There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Microfinance Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder






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OPENING OF BID

SUPPLY & +

FINANCIAL PROPOSALS-

INSTALLATION OF COMPUTERS, Printers &
Scanners

Date:

20-7-2017

S.No	Company Name	Total Bid Offered	Signature of Company Representative	Remarks
01	MUSHKO.	RS. 939,465.00	Mati	
	/	/	/	/

Signature –Procurement Committee Members

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain



SINDH MICROFINANCE BANK LTD
سندھ وائیٹرو فنانانس بینک لمیٹڈ

ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF: SUPPLY & INSTALLATION OF COMPUTERS, PRINTERS & SCANNERS

Date: 20-7-2017

S.No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	MUSHKO.	MATEEN.	03000-502002	A.H. Road Karachi.	Mt.
	/	/	/	/	/
	/	/	/	/	/
	/	/	/	/	/

Signature –Procurement Committee Members

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Mr. Syed Wajid Hussain



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NOTICE INVITING TENDERS

Sindh Microfinance Bank Limited would like to invite sealed bids under SPPRA rules, 2010 (Amended 2017) from vendors registered with FBR/SRB for the SUPPLY & INSTALLATION OF DESKTOP COMPUTERS, PRINTERS & SCANNERS as per the details given below:

S. No.	Tender Description	Tender No.	Bidding Procedure	Tender Collection (Start Date)	Tender Collection (End Date)	Tender Submission Date/Time	Tender / Bid Opening Date (Technical & Financial)
01	SUPPLY & INSTALLATION OF DESKTOP COMPUTERS, PRINTERS & SCANNERS	SMFB/IT/TD/1003/2017	Single Stage Two Envelope	05/07/2017 (During working hours)	19/07/2017 (During working hours)	20/07/2017 up to 0330 Hours	20/07/2017 At 0430 Hours

Tender document containing evaluation criteria and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs. 800/- (Non-Refundable), through pay order in the name of "SINDH MICROFINANCE BANK LIMITED".

Attachment of pay order of 5% of the total bid cost as a Bid Security in the name of SINDH MICROFINANCE BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

The Bidder may download the Tender document from Sindh Microfinance Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

This advertisement along with tender documents are also available on the websites of Sindh Microfinance Bank Limited www.sindhmfba.com & SPPRA (www.ppra.gov.pk).

Address for submission/venue of opening of Tender Documents is as under:

COMPANY SECRETARY
SINDH MICROFINANCE BANK LIMITED
HEAD OFFICE
39/F, 2nd Floor, M.A.C.H. Society
Karachi 75600



Note: The likely expense expected to incur in respect of SUPPLY & INSTALLATION OF DESKTOP COMPUTERS, PRINTERS & SCANNERS will be less than 1 million, so the notification will be hoisted on Sindh Microfinance Bank Limited and SPPRA Websites only.