



SINDH MICROFINANCE BANK LTD
سندھ ہائیڈرو فائنانس بینک لمیٹڈ

Bid Evaluation Report

1	Name of Procuring Agency	Sindh Microfinance Bank Ltd.
2	Tender Reference No.	SMFB/ADMIN/TD/1003/2018
3	Tender Description	Supply and installation of Biometric Fingerprint Scanner
4	Method of Procurement	Single Stage two envelope
5	Tender Published & SPPRA S.No.	20-07-2018, ID # T00679-17-0003
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date & Time	06-08-2018 at 16:30 Hours 17:00 Hours
9	No. of bids qualified	01
10	Bid(s) Rejected	0

Details on the above are as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Cost Comparison with the market	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	Ms/ MB Communication	Qualified	Rs. 480,168/-	Lowest	Quoted price was best evaluated with current market rates.	Qualified as per the Evaluation Criteria	Recommended for Award of Contract

According to the bid received, M/S MB Communication is the qualified bidder.

Members Signature- Procurement Committee

Mr. Sumair Ahsanullah
(In-charge- HR & Admin, Sindh Leasing Co. Ltd.)

Mr. Muhammad Arif Jang
(Manager, Administration – Sindh Microfinance Bank)

Ms. Farheen Haider
(In-charge, HR – Sindh Microfinance Bank)



SINDH MICROFINANCE BANK LTD
سندھ وائی کرو فائنانس بینک لمیٹڈ

SMBF/ADMIN/TD/1003/2018
August 13, 2018

CERTIFICATE

This is to certify that SPPRA Rule 48 has been complied in our-Tender reference No. SMFB/ADMIN/TD/1003/2018 for "Supply and installation of Biometric Fingerprint Scanner" was published in accordance with the rules. Only one bid was received, the market rates were reviewed and it was found that the quoted price by the bidder is reasonable, hence the bidder qualified technically and financially.

Convener of Procurement Committee:

Farheen Haider

Ms. Farheen Haider
In-charge, Human Resource



SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانس بینک لمیٹڈ

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT : ADMIN

TENDER NAME : Supply and installation of Biometric Fingerprint Scanner

TYPE OF TENDER : Single Stage – Two Envelopes

OPENING DATE : 20-07-2018

OPENING TIME : 16:30 Hours

ATTENDANCE (MEMBER PC): Ms. Farheen Haider
: Mr. Muhammad Arif Jang
: Mr. Sumair Ahsanullah


ATTENDANCE (REPS. OF BIDDERS)

TOTAL BIDS ACCEPTED FOR EVALUATION: one (1)

TOTAL BIDS REJECTED : None

REMARKS : one bidder qualified

Convener of Procurement Committee : Farheen Haider


Signature:

Date:



SINDH MICROFINANCE BANK LTD
سندھ ہائیکرو فنانس بینک لمیٹڈ

OPENING OF BID

FINANCIAL PROPOSALS

Date: 05/08/2018

S.No	Company Name	Total Bid Offered	Signature of Company Representative	Remarks
1	MB Communication	480,168/=		

Signature –Procurement Committee Members

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Ms. Farheen Haidet



SINDH MICROFINANCE BANK LTD
سندھ ہائیڈرو فنانس بینک لمیٹڈ

Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: MB Communication

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	<input checked="" type="checkbox"/>	No
2	Turn Over in last 3 Years should be at least 05 million	Audit Report / Tax Return (attached as Annexure "B")	<input checked="" type="checkbox"/>	No
3	Registration with General Sales Tax	NTN & GST Certificates (attached as Annexure "C")	<input checked="" type="checkbox"/>	No
4	Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	<input checked="" type="checkbox"/>	No
5	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	<input checked="" type="checkbox"/>	No
6	The Product Quoted in the bid must be currently used by at least one reputable company or Financial institute in Pakistan	Attached Purchase Order or Letter (Attached as Annexure "G")	<input checked="" type="checkbox"/>	No
<u>Qualified / Disqualified</u>				

Mr. Sumair Ahsanullah

Mr. Muhammad Arif Jang

Ms. Farheen Haider

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2018-2019)

Name of Bidder

S.No	Item	Unit Cost	Quantity	Total Amount In Pak Rs.
01	Biometric Fingerprint Scanner	RS 8,892	54	RS 480,168
*Total Amount in Pak Rs.				

*This total amount will be taken as the financial bid offered by the vendor.

Note

1. The company will be considered disqualified from the very outset, if not GST registered.
2. **The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.**
3. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. **Calculation of bid security.** 1% of the *Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Microfinance Ltd.
5. In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
6. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
7. All conditions in the contract agreement attached as Annexure G are part of this tender document.
8. The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- 11 The tender will stand cancelled if any of the given condition of the tender in not met in strictly as per the requisite of the tender document.
12. In case the financial bids are the same, the successful bidder will be the one who has the highest turnover of the two bidders.
14. Pre Bid Meeting: Within one week (For Any Clarification)
15. Delivery Within 03 weeks after the issue of Purchase Order.

Note. There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Microfinance Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder





SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانس بینک لمیٹڈ

ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF: supply of Installation of Biometric Fingerprint Scanner.

Date: _____

S.No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	SMB Communication	MUKESH Kumar	0300-0339089	Technocity Mall	
	/	/	/	/	/
	/	/	/	/	/

Signature –Procurement Committee Members

Mr. SumairAhsanullah

Mr. Muhammad Arif Jang

Ms. Fatheen Haider




SINDH MICROFINANCE BANK
development through empowerment

Tender Documents –Buyer’s Collection Record

Name of Tender Supply & Installation of Biometric Fingerprint Scanner.

Date: _____

S.No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature	SMFB Signatory
	MB Communication	Bilal	0300-7787141	2nd Floor Techno City, II Chundrigat, KHI		

Availability of Tender Documents:

From: 20-07-2018
To: 03-07-2018

Last Date for Submission of Tender:

Date: 06-08-2018
Time: 16:00 Hours



SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانس بینک لمیٹڈ

DETAILS OF BID SECURITY

<u>S.NO.</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>PAY ORDER NO.</u>	<u>ATTACHED AT PAGE NO.</u>	<u>SIGNATURE OF REPRESENTATIVE</u>	<u>REMARKS</u>
1	MB Communication	4802/=	480200			

Head of Administration:

Received By:

Date:

Date: