SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فائنانس بینک لمیٹڈ

Bid Evaluation Report

1	Name of Procuring Agency	Sindh Microfinance Bank Ltd.
2	Tender Reference No.	SMFB/HR/TD/01(II) /2019
3	Tender Description	Provision of HR & Payroll Management system
4	Method of Procurement	Single Stage- Two Envelope
5	Tender Published & SPPRA S. No.	02 October 2019 , SPPRA ID # T00679-19-0004
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	18/10/2019 at 1130 Hours
9	No. of bids qualified	02
10	Bid(s) Rejected	00

Details on the above are as given below:

S. No	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.2,000,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	Sofcom (Pvt.) Ltd.	Qualified	Rs. 5,818,000/-	Highest	Rs. 3,181,000/- Higher than the estimated cost	substantially responsive as per the technical evaluation but cost is Higher	
2.	Paperless Technology	Qualified	Rs. 1,356,000/-	First Lowest	Rs. 644,000 /- Lower than the estimated cost	Bid assessed a cost effective and substantially responsive as per the technical evaluation	Recommended for Award of Contract

According to the bid received, **M/S Paperless Technology** is the qualified bidder.

Members Signature- Procurement Committee

Mr. Sumair Ahsanullah
In-charge Admin & HR
Sindh Leasing Company Ltd.

Mr. Shoaib Shamim
Head of Risk & Compliance
Sindh Microfinance Bank Ltd.

Mr. Omar Niaz Rizvi
CFO & Company Secretary
Sindh Microfinance Bank Ltd.

SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فائنانس بینک لمیٹڈ

OPENING OF BID

FINANCIAL PROPOSALS- Provision of HR & Payroll Management System

Date: 13/10/2019

S.No	Company Name	Total Bid Offered	Signature of Company Representative	Remarks
	M/s Peplesoft Technology	1,356,000		
	M/s Softcom	5,818,000		

Signature –Procurement Committee Members

Mr.Sumair Ahsanullah

Mr. Shoaib Shamim

Mr. Omar Niaz

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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: M/s Softcom (Pvt) Ltd

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is Mandatory.	Evidence to be attached As
1	Years in Business in relevant field	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter required to be enclosed	Annexure "A"
2	Average Yearly Turn Over	20	20	7.5 M and above per Year	Audit Report / Tax Return	Annexure "B"
		10		3M and above per year		
3	Companies/ Financial Institution Presently on Cliental List/ (Same product and services)	20	20	3 and above	Documentary evidence required	Annexure "C"
		10		1 and above		
4	Number of Offices	05	05	Office in Karachi	Company Profile with mention of complete addresses and PTCL landline numbers of the office	Annexure "D"
5	Conformance to the required specification of items given in Scope of work	35	33		Confirmation on Company Letterhead	Annexure "E"
Total		**100**	98	**QUALIFIED/DISQUALIFIED**		

Mr. Sumair Ahsanullah

Mr. Shoaib Shamim

Mr. Omar Niaz

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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: M/s Paperless Technology.

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is Mandatory.	Evidence to be attached As
1	Years in Business in relevant field	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter required to be enclosed	Annexure "A"
2	Average Yearly Turn Over	20	20	7.5 M and above per Year	Audit Report / Tax Return	Annexure "B"
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4	Number of Offices	05	05	Office in Karachi	Company Profile with mention of complete addresses and PTCL landline numbers of the office	Annexure "D"
5	Conformance to the required specification of items given in Scope of work	35	34		Confirmation on Company Letterhead	Annexure "E"
Total		100	99	QUALIFIED/DISQUALIFIED		

Mr. Sumair Ahsanullah

Mr. Shoaib Shamim

Mr. Omar Niaz

SINDH MICROFINANCE BANK LTD
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ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF: Provision of HR & Payroll Management system.

Date: Oct 18, 2019

lo.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
	Sofcom (Pvt) Ltd.	M. Sheryar Khan	0300 2166593	Sofcom House, St #9, Block-5, Gulshan-e-Iqbal Karachi	
	Paperless Technology	Asad Sultan	0336-0204502	714, Anum estate Shahrah-e-Faisal	
	Paper less technology	Shahzad Iqbal	0321-2413291	714 Anum Estate Karachi	
4					
5					

Signature –Procurement Committee Members

Mr. Sumair Ahsanullah _____

Mr. Shoaib Shamim _____

Mr. Omar Niaz _____

SINDH MICROFINANCE BANK LTD

SINDH MICROFINANCE BANK LTD.

TENDER DOCUMENTS BUYERS COLLECTION RECORD-

Sr.No.	Company Name	Representative Name	Contact No/cell No.	P.O Amount	P.O.No.	Document Receiver Signature
1	Sofcom	M. Shehyar Khan	0300 2166593	800/-	02005808	
2	Paperless Technology	Asad Sultan	0336 - 02.04502	800/-	04516569	
3		Shahzad Iqbal	0321. 2413291			
4						
5						
6						

SINDH MICROFINANCE BANK LTD
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DETAILS OF BID SECURITY

S.NO.	COMPANY NAME	AMOUNT	PAY ORDER NO.	ATTACHED AT PAGE NO.	SIGNATURE OF REPRESENTATIVE	REMARKS
1	M/s Paperless Technology	Rs: 67,800	4516570			
	M/s Softcom	Rs: 290,900	02005828			

Authorized Signatory :

Date:

Received By:

Date:

SOFCOM

www.sofcom.net

S. No.	Description	Amount (Inclusive of Taxes) PKR
1.	Licensing of HARMONY Ver.4	4,914,000
2	Installation, Training and Implementation support	904,000
	Grand Total	5,818,000

a) 5% bid security is to be submitted with the tender document in the shape of pay order favoring Sindh Microfinance Bank Limited.
b) In case of over writing/cutting/use of Blanco is found in the Financial Bid Document, the bid will be taken as null & void however if the figures are readable and are also duly signed, only then bid will be accepted.
c) The cost must include all taxes, stamp duties (as applicable under stamp Act 1989) duly stamped on the contract agreement, material & labor charges.
d) Registration for Income Tax, FBR for Sales Tax on supplies & Provincial Tax Authority for services is mandatory (certificates must be attached)

We, hereby accept all the terms and conditions as given above.

Kumail Raza
Business Manager

Sofcom (Private) Limited

Dated: October 15, 2019

SOFCOM (Pvt) Ltd.
Sofcom House
SF 9, Block 5,
Gulshan-e-Iqbal
Karachi-75300,
Pakistan
tel: +92 21 34966991
fax: +92 21 34809037
contact@sofcom.net

Paperless Technology

Paperless Solution Provider

FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2019)

Name of Bidder Paperless Technology

S. No.	Description	Amount (Inclusive of all taxes)
1	Services of HR & Payroll Management System	12,00,000/=
2	Sindh Sales Tax (SST) 13 %	156,000/=
Grand Total		13,56,000/=

a. 5 % bid security is to be submitted with tender document in the shape of pay order favoring Sindh Microfinance Bank Limited.
b. In case of over writing/cutting/use of Blanco is found in the Financial Bid Document, the bid will be taken as null & void however if the figures are readable and are also duly signed, only then bid will be accepted
c. The cost must include all taxes, stamp duties (as applicable under Stamp Act 1989) duly stamped on the contract agreement, material & labor charges.
d. Registration for Income Tax, FBR for Sales Tax on supplies & Provincial Tax Authority for services is mandatory (certificates must be attached)

We, hereby accept all the terms and conditions as given above.

(Mustafa Kamal)
CEO
Dated: 08/10/2019

Paperless Technology

SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فنانس بینک لمیٹڈ

NOTICE INVITING TENDERS

Sindh Microfinance Bank Limited would like to invite sealed bids under SPPRA rules, 2010 (Amended 2019) from vendors for the Services of HR & Payroll Management System as per the details given below:

S. No.	Tender Description	Tender No.	Bidding Procedure	Tender Collection (Start Date)	Tender Collection (End Date)	Tender Submission Date/Time	Tender / Bid Opening Date (Technical & Financial
01	Services of HR & Payroll Management System	SMFB/HR/TD/01(II) /2019	Single Stage Two envelopes	2/10/2019 (During working hours)	17/10/2019 (During working hours)	18/10/2019 up to 1100 Hours	18/10/2019 At 1130 Hours

Tender document containing evaluation criteria and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs. 800/- (Non-Refundable), through pay order/cheque in the name of "SINDH MICROFINANCE BANK LIMITED".

Attachment of pay order of 5% of the total bid cost as a Bid Security in the name of SINDH MICROFINANCE BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

The Bidder may download the Tender document from Sindh Microfinance Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

This advertisement along with tender documents are also available on the websites of Sindh Microfinance Bank Limited www.sindhmfb.com) & SPPRA (www.pprasindh.gov.pk).

Address for submission/venue of opening of Tender Documents is as under:

COMPANY SECRETARY
SINDH MICROFINANCE BANK LIMITED
HEAD OFFICE
39/F, 2nd Floor, M.A.C.H. Society
Karachi 75600

Note: The likely expense expected to incur in respect of Services of HR & Payroll Management System will be less than 2 million, so the notification will be hoisted on Sindh Microfinance Bank Limited and SPPRA Websites only.

SINDH MICROFINANCE BANK LTD

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT : Admin

TENDER NAME : Provision of HR & Payroll Management system

TYPE OF TENDER : Single Stage- Two Envelops

OPENING DATE : 18-10-2010

OPENING TIME : 11:30 Hours

ATTENDANCE (MEMBER PC) : Mr. Omar Niaz
Mr. Shoaib Shamim
Mr. Sumair Ahsanullah

ATTENDANCE (REPS. OF BIDDERS)

TOTAL BIDS ACCEPTED FOR EVALUATION : Two (2)

TOTAL BIDS REJECTED : NIL

REMARKS : Two Bids technically qualified. M/S Paperless Technology bid was cost effective and concluded as lowest evaluated cost.

Convener of Procurement Committee: Mr. Omar Niaz

Signature:

Date: