SINDH MICROFINANCE BANK LTD
سندھ مائیکروفنانس بینک لمیٹڈ

Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Microfinance Bank Ltd.
2	Tender Reference No.	SMFB/ADMN/TD/001/2024
3	Tender Description	Supply of Printed Stationary
4	Method of Procurement	Single Stage one envelope
5	Tender Published & SPPRA S.No.	02-02-2024, ID # T00679-23-0003
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Bid Opening Date & Time	20-02-2024 at 12:00 Noon
9	No. of bids qualified	01
10	Bid(s) Rejected	02

Details on the above are as given below:

S. No.	*Name of Firm or Bidder*	*Qualified / Disqualified in Technical/ Eligibility Inspection*	*Cost offered by the Bidder*	*Ranking in terms of cost*	*Comparison with estimated cost (1,890,000)*	*Reasons for acceptance/ rejection*	*Remarks*
0	1	2	3	4	5	6	7
1	M/s United Agencies (Pak) Printers	Qualified	Rs. 1,869,233	Lowest	Rs. 20,767/- (Lower than the estimated price)	Qualified as per the Evaluation Criteria	Recommended for Award of Contract
2	M/s Mighty Deals	Disqualified	—	—	—	Vendor submitted incomplete Financial Proposal.	
3	M/s New Vision	Disqualified	—	—	—	Disqualified in technical evaluation	

According to the bid received, **M/S United Agencies (Pak) Printers** is the qualified bidder.

Members Signature- Procurement Committee

Mr. Omar Niaz Rizvi
(CFO/Company Secretary- Sindh Microfinance Bank)

Mr. Sumair Ahsanullah
(Manager, Human Resource & Admin
Public Private Partnership Support Facility, Government of Sindh

Ms. Salman Shakoor
(Head , Risk & Compliance)

Sindh Microfinance Bank Ltd.

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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: United Agencies

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced	
1	At least one (1) Microfinance institute or bank or company Currently on Cliental List.	Letters to be attached duly issued from each concerned verifying that the company is currently printing stationary for them.	Yes	No
2	Minimum 5 year experience in the relevant field	NTN Certificate Registration Letter is required to be enclosed	Yes	No
3	Minimum an average of 15 million turnover in last 3 years	Audit Report or Tax Return of Last 3 Years	Yes	No
4	Own Printing Premises	Attach Relevant Evidence including title document	Yes	No
5	Multi-Colour Printing Facility	Attach evidence	Yes	No
6	Attach certification of cliental satisfaction in the relevant field	Attach Relevant Letters from Clients	Yes	No
Qualified / Disqualified				

Sindh Microfinance Bank Ltd.

Mr. Omar Niaz

Mr. Sumair Ahsanullah

Ms. Salman Shakoor

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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: Mighty Deals

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced	
1	At least one (1) Microfinance institute or bank or company Currently on Cliental List.	Letters to be attached duly issued from each concerned verifying that the company is currently printing stationary for them.	Yes	No
2	Minimum 5 year experience in the relevant field	NTN Certificate Registration Letter is required to be enclosed	Yes	No
3	Minimum an average of 15 million turnover in last 3 years	Audit Report or Tax Return of Last 3 Years	Yes	No
4	Own Printing Premises	Attach Relevant Evidence including title document	Yes	No
5	Multi-Colour Printing Facility	Attach evidence	Yes	No
6	Attach certification of cliental satisfaction in the relevant field	Attach Relevant Letters from Clients	Yes	No
		Qualified / Disqualified		

Mr. Omar Niaz

Mr. Sumair Ahsanullah

Ms. Salman Shakoor

Sindh Microfinance Bank Ltd.

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SINDH MICROFINANCE BANK LTD
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Sindh Microfinance Bank Limited

Technical /Eligibility Criteria of M/S: New Vision

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced	
1	At least one (1) Microfinance institute or bank or company Currently on Cliental List.	Letters to be attached duly issued from each concerned verifying that the company is currently printing stationary for them.	Yes	No
2	Minimum 5 year experience in the relevant field	NTN Certificate Registration Letter is required to be enclosed	Yes	No
3	Minimum an average of 15 million turnover in last 3 years	Audit Report or Tax Return of Last 3 Years	Yes	No
4	Own Printing Premises	Attach Relevant Evidence including title document	Yes	No
5	Multi-Colour Printing Facility	Attach evidence	Yes	No
6	Attach certification of cliental satisfaction in the relevant field	Attach Relevant Letters from Clients	Yes	No
Qualified / Disqualified				

Mr. Omar Niaz

Mr. Sumair Ahsanullah

Ms. Salman Shakoor

Sindh Microfinance Bank Ltd.

SINDH MICROFINANCE BANK LTD
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ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF: Printed Stationary tender

Date: 20/2/2024

S.No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Mighty Deals	M. Ali	0323-2799183	Hansa Compound	
2	Nand Vision	Azhar Ali	03027373 20	Nawab Mansion Dawood St Saddar Pakistan Chowk	
3	United Agencies (Pak) Printers	Waris Hussain	0331-2490515	Suite #2 Al Kareem Apt behind Sindh Secretariat	

Mr. Omar Niaz Rizvi
(CFO/Company Secretary- Sindh Microfinance Bank)

Mr. Sumair Ahsanullah
(Manager, Human Resource & Admin
Public Private Partnership Support Facility, Government of Sindh

Ms. Salman Shakoor
(Head , Risk & Compliance)

Sindh Microfinance Bank Ltd.

SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فائنانس بینک لمیٹڈ

May 7, 2024

CERTIFICATE

This is to certify that SPPRA Rulé 48 has been complied in our Tender reference No. SMFB/ADMN/TD/001/2024- ID#T00679-23-0003 for "Supply of Printed Stationary" was published in accordance with the rules. Only one financial proposal open and accepted, the market rates were reviewed and it was found that the quoted price by the bidder is reasonable, hence the bidder qualified technically and financially.

Convener of Procurement Committee:

Omar Niaz
CFO & Company Secretary

Sindh Microfinance Bank Ltd.

United Agencies (Pak) Printers

Multi Color Offset Printers - Designers - Consultant - NCR & Plain Computer Stationery Total Solution of all kind of Printing

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2023-24)

NTN # 0920433-4 STRN # 1700092043315

Financial Proposal.

Name of Bidder _____

S. No.	Items	Quantity	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Qty.)
1	Loan Application Form	400	Single Color	Standard	151	60400
2	Passbook	72530	3+1 Color	Standard	12	870360
3	Daily Collection Sheet (DCS)	350	Single Color	Standard	144	50400
4	FATCA	200	Single Color	Standard	157	31400
5	SS Card	69600	Single Color	Standard	4.70	327120
6	Micro Saving Account (MSA)	200	Single Color	Standard	169	33800
7	Cash Payment Voucher	50	Single Color	Standard	43.7	2185
8	Account Activation Form (Dormant)	200	Single Color	Standard	151.4	320280
9	Residence Affidavit	200	Single Color	Standard	148.2	29640
10	Brochure	135000	1+1 Color	Standard	1.39	187650
11	Travelling Allowance Form	480	Single Color	Standard	162.6	78048
12	Loan Disbursement M/R	60	Single Color	Standard	214.5	12870
13	Cash Movement Register	120	Single Color	Standard	385	4620
14	Vault Access Register	40	Single Color	Standard	202.5	8100
15	Re issuable SOD & EOD Register	72	Single Color	Standard	230	16560
16	Key Custodian Register	12	Single Color	Standard	350	42700
17	E&S Screen check list	500	Single Color	Standard	151	75500
18	Cash Books Denomination Wise Register	20	Single Color	Standard	380	7600
					Total Amount:-	1,869,233

Suite # 2, Al-Kareem Appartment, Street # 6, Behind Sindh Secretariat, Karachi-Pakistan.
Cell: 0333-2269579, 0331-2490515, Tel: 021-32603364. Email: unitedagenciesprinters@gmail.com

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2023-24)

Name of Bidder M/S MIGHTY DEALS (PVT) LTD

S. No.	Items	Quantity	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Qty.)
1	Loan Application Form	400	Single Color	Standard	— N.Q —	
2	Passbook	72530	3+1 Color	Standard	— N.Q —	
3	Daily Collection Sheet (DCS) 100 Sheet Pad	350	Single Color	Standard	Rs. 550/= Per Pad	Rs. 192,500/=
4	FATCA 100 Sheet Pad	200	Single Color	Standard	Rs. 550/= Per Pad	Rs. 110,000/=
5	SS Card	69600	Single Color	Standard	— N.Q —	
6	Micro Saving Account (MSA) 100 Sheet Pad	200	Single Color	Standard	Rs. 350/= Per Pad	Rs. 70,000/=
7	Cash Payment Voucher 100 Sheet Pad	50	Single Color	Standard	Rs. 250/= Per Pad	Rs. 12,500/=
8	Account Activation Form (Dormant) 100 Sheet Pad	200	Single Color	Standard	Rs. 550/= Per Pad	Rs. 110,000/=
9	Residence Affidavit	200	Single Color	Standard	— N.Q —	
10	Brochure	135000	1+1 Color	Standard	Rs. 2.25 each	Rs. 303,750/=
11	Travelling Allowance Form 100 Sheet Pad	480	Single Color	Standard	Rs. 550 Per Pad	Rs. 264,000/=
12	Loan Disbursement M/R	60	Single Color	Standard	Rs. 3900 Per Register	Rs. 234,000/=
13	Cash Movement Register	12	Single Color	Standard	Rs. —	
14	Vault Access Register	40	Single Color	Standard		
15	Re issuable SOD & EOD Register	72	Single Color	Standard		N.Q
16	Key Custodian Register	12	Single Color	Standard		
17	E&S Screen check list	500	Single Color	Standard		
18	Cash Books Denomination Wise Register	20	Single Color	Standard		
				Total Amount:-	Rs. 1,296,750/=	

Note

1. The total cost must include all applicable taxes, duties and other charges Stamp duty (as applicable under Stamp Act 1989).
2. No advance payment for supply of goods will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction.
3. Calculation of Bid Security.3% of the Grand Total Amount of the Financial Proposal will be submitted along with tender as Bid Security
4. In case it is reviled at any stage after supply of the goods/items that the asked specification of the tender have not been met, the amount of the supply of that specific goods will be fined to the vendor with appropriate action as deem necessary by the procurement committee.

MIGHTY DEALS PVT LTD KARACHI

SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فائنانس بینک لمیٹڈ

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT : ADMIN

TENDER NAME : Supply of Printed Stationary

TYPE OF TENDER : Single Stage - one envelope

OPENING DATE : 20-02-2024

OPENING TIME : 12:00 Noon

ATTENDANCE (MEMBER PC): Mr. Omar Niaz Rizvi
: Mr. Sumair Ahsanullah
: Mr. Salman Shakoor

ATTENDANCE (REPS. OF BIDDERS)

TOTAL BIDS ACCEPTED FOR EVALUATION: 1 (one)

TOTAL BIDS REJECTED : Two (2)

REMARKS : M/S United Agencies (Pak) Printers is the successful bidder based on best evaluated bid.

Convener of Procurement Committee : **Omar Niaz Rizvi**

Signature:

Date:

Sindh Microfinance Bank Ltd.

SINDH MICROFINANCE BANK LTD
سندھ مائیکرو فائنانس بینک لمیٹڈ

CERTIFICATE

This is to confirm that No complaint has been received related to the tender no. SMFB/ADMN/TD/001/2024 for Procurement of Printed Stationary

Convener of Procurement Committee

Mr. Omar Niaz Rizvi
CFO & Company Secretary

Sindh Microfinance Bank Ltd.